

EXPRESSION OF INTEREST - SIOC-CDT SUPPLIER DATABASE – REF: 01/2020

1. BACKGROUND

SIOC Community Development Trust (SIOC-CDT) was established in 2006 by Sishen Iron Ore Company SIOC (PTY) LTD to invest in the development of the communities in which the mine operates. The Trust focuses primarily on beneficiary communities adjacent to the SIOC (PTY) LTD (owned by Kumba Iron Ore (KIO) Limited) mining activities in the Northern Cape and Thabazimbi Local Municipality (situated in the Limpopo Province). We have invested significantly in community development projects aimed at ensuring sustainability beyond mining operations.

SIOC-CDT invites suppliers and service providers to express interest for consideration to be included on the SIOC-CDT supplier database. Service Providers dealing in the services or products below are invited to express interest to supply:

1. Stationery, consumables, office equipment
2. Advertising, Marketing, Signage, Branding and Publicity.
3. Public Relations, Communications Services, and translations
4. Consultancy/Professional services (Indicate nature of nature of consultancy)
5. Recruitment & Training
6. Courier Mailing Service, Clearing and Forwarding Services
7. IT related Products and Services, Hardware, Software & Accessories
8. Security Services and Safety supplies
9. Construction including general building maintenance e.g. mechanical, electrical, plumbing, carpentry, air conditioner maintenance etc.
10. IT related Products and Services, Hardware, Software & Accessories
11. Security Services and Safety supplies
12. Construction including general building maintenance e.g. electrical, plumbing, carpentry, air conditioner maintenance etc.
13. Food & Beverage and Catering
14. Events Management Services
15. Photography, Videography, Digital Media, Graphics and Multimedia
16. Sound, Staging, Lighting, Audio Visuals and DJ Services
17. Corporate gifts, Promotional Materials
18. Education and Training

2. MANDATORY DOCUMENTS

Supplier Database applications should be accompanied by the following compliance documents:

- Cover letter indicating the category applied for from the categories listed in the table above. At the most a maximum of 3 categories can be applied for.
- Company Profile which include but not limited to; brief background and history of the organisation, company structure (organogram), resources, contact details including physical location and other relevant information.
- Valid trading License/ Company Registration Documents, Valid B-BBEE Certificate, Valid Tax Clearance Pin, Proof of Residence and Bank Confirmation Letter (**not older than 3 months**) and completed SIOC-CDT's Supplier Vetting Form.
- Certified copies of Share certificated and IDs for Directories and shareholders

3. SUBMISSION OF DATABASE FORMS

Proposals should be submitted **ELECTRONICALLY** in well labelled folders, with the subject; **SIOC-CDT SUPPLIER DATABASE – REF:01/2020-** and indicate the category/ categories applied for to the following email address: scm@sioc-cdt.co.za **OR should be submitted to the following Address:**

SIOC-CDT Office Park
Block A
Ground Floor
Cnr Hendrick van Eck & Ian Flemming Road
Kathu,
8460

- For enquiries please contact: scm@sioc-cdt.co.za

The closing date for submission of the database Forms is the **28th of August 2020 at 12h00.**

Note:

- Database Forms submitted after the closing date and time **WILL NOT BE CONSIDERED.**
- Bidders who fail to submit **ALL** the relevant compliance documents **WILL NOT BE CONSIDERED.**
- SIOC-CDT is refining its database any therefore submission does not guarantee automatic inclusion in the SIOC-CDT Database
- Existing Service Providers/ Suppliers are not excluded from this process. Service providers that have previously engaged in business with SIOC-CDT are also required to express interest.
- Correspondence will be engaged only with those that are shortlisted.
- Local and BBBEE compliant companies will be given preference.