

The Sishen Iron Ore Company-Community Development Trust (SIOC-CDT) was established in 2006 by Sishen Iron Ore Company (Kumba Iron Ore Limited), to invest in the development of the communities in which the company operates. The Trust focuses primarily on beneficiary communities adjacent to the Sishen Iron Ore Company's (SIOC) mining activities in the Northern Cape and Limpopo and invests significantly in community development projects aimed at ensuring sustainability beyond mining operations.

**The organisation reserves the right not to fill this position.**

**Senior Financial Accountant**  
**(Total package: Market Related salary)**  
**SIX (6) months Fixed-Term Contract**  
**Centre: Johannesburg, Gauteng**

#### **Job Summary**

The position reports to Head of Finance. The primary role of the incumbent in this role is to be responsible for the day-to-day financial accounting function and supporting the Head of Finance with adhoc tasks.

#### **Key performance areas:**

Reviewing the workings and journals to record on a monthly basis the following: StratCo accounting entries; Subrotouch accounting entries; InvestCo accounting entries; Trust accounting entries; and PropCo accounting entries •Preparing the workings and monthly journals to account for the Broll transactions in PropCo. •IT 12E or IT 14 and IRP 6. •Reviewing all bank reconciliations on a monthly basis •Preparation of monthly balance sheet and certain income statement items' reconciliations throughout all operational entities in order to compile the monthly management files •Review of travel, consulting and SRC marketing and branding reconciliations •Monitoring that monthly supplier reconciliations are being performed, and the signing off thereof • Budget vs Actual comparisons • Obtain, check, and refine information. Collate and assist with submission of: Consolidated and separate annual financial statements. And Monthly Management Accounts •Provide input into annual budget planning process and submit to line management for approval. •Monitor and allocate expenses •Assess expenditure and resolve gaps • Support identification, implementation, and development of processes to optimise cost efficiency. •Implement and effectively manage the approved budget (operational and labour) • Identify and develop processes to increase efficiency and reduce cost drivers •Continuously review cost vs. benefit, report variances, recommend and implement remedial action within span of control to minimise variances.

#### **Minimum Requirements and Attributes:**

Educational Qualification: NQF Level 8 BCOM Honours / 4-year degree / Postgraduate Diploma in Finance. NQF Level 7 3-year degree / Advanced diploma in Taxation.

Experience: Minimum 8 years' experience in Finance (Operational); 2 years Supervision of Financial teams in Supervisory.

#### **Competencies and Computer Literacy Required**

Problem solving skills Required • Planning skills • Organising skills •Decision-making skills • MS Word• MS Excel • MS PowerPoint • Caseware ERP system.

#### **Applications**

For applications stating the name of the position, please forward your CV, certified qualification copies (A SAQA certificate of evaluation must accompany foreign qualifications) to [hr@sioc-cdt.co.za](mailto:hr@sioc-cdt.co.za)

Correspondence will be limited to shortlisted applicants only. If you do not hear from us within 10 days after the closing date, please note that your application was unsuccessful.

Enquiries: Thandiswa Matose in HR at 066 300 6038

**Closing date: 28<sup>th</sup> July 2022**

