

The Sishen Iron Ore Company-Community Development Trust (SIOC-CDT) was established in 2006 by Sishen Iron Ore Company (Kumba Iron Ore Limited), to invest in the development of the communities in which the company operates. The Trust focuses primarily on beneficiary communities adjacent to the Sishen Iron Ore Company's (SIOC) mining activities in the Northern Cape and Limpopo and invests significantly in community development projects aimed at ensuring sustainability beyond mining operations.

SIOC-CDT reserves the right not to appoint in this role

Project Manager: Infrastructure
6 months Fixed Term Contract
(Total package: Market Related salary)
Centre: Kathu, Northern Cape

Job Summary

The position reports to Programme Manager: Infrastructure, and the primary role of the incumbent will be in support of SIOC-CDT's Community Development Strategy by ensuring effective implementation of SIOC-CDT's projects in the beneficiary communities of the Trust in the Northern Cape.

Key performance areas:

Performing regular inspections of works on site • Ensuring works are executed as per designs and specifications • Identify defects and suggesting remedial actions in consultation with the professional team (PSP) • Liaising and coordinating with other project team members such as the contractors, sub-contractors, CLO, Social Facilitator and PSP's on issues related to the projects • Identify project risks and issues and come up with mitigating factors • Monitoring and reporting progress • Monitoring and managing of projects cost, time and quality • Monitoring and managing project milestones • Monitoring and ensuring Health, safety and Environmental compliances on projects • Communicating any discrepancies noted on site to the consulting team • Highlighting potential specification design issues for comment by the consultants before they affect construction and the programme

Minimum Requirements and Attributes:

An appropriate qualification (Diploma / Degree) in a construction related field (Architecture or Civil/Structural) or related field • Minimum 10years Experience in building infrastructure related projects • Knowledge of Building norms, standards and regulations • Knowledge of Construction Health and Safety standards • Knowledge of project management stages and processes • Proficient in full MS Office package (Ms Word, Excel, Project) • Should be able to prepare and present reports • Be able to interpret architectural and engineering designs • Own reliable transport and flexibility to travel is required • Driver's License is essential • Being able to work under pressure and available to work on weekends when required.

Competencies Required

Analytical and detail orientated • An ability to communicate in writing • Sound interpersonal skills • Problem solving • Planning • Organising • Excellent Communication • Report writing • Negotiation skills • Strong sense of ethics.

Applications

For applications stating the name of the position, please forward your CV, certified qualification copies (*A SAQA certificate of evaluation must accompany foreign qualifications*) to hr@sioc-cdt.co.za

Correspondence will be limited to applicants only. If you do not hear from us within 10 days after the closing date, please note that your application was unsuccessful.

Enquiries: Thandiswa Matose in HR at 066 300 6038

Closing date: 22nd July 2021

