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The Sishen Iron Ore Company-Community Development Trust (SIOC-CDT) was established in 2006 by Kumba Iron Ore Limited, to invest in the development of the communities in which the company operates. The Trust focuses primarily on beneficiary communities adjacent to the Sishen Iron Ore Company's (SIOC) mining activities in the Northern Cape and Limpopo and invests significantly in community development projects aimed at ensuring sustainability beyond mining operations.

The organisation reserves the right not to fill this position.

Investment Analyst (Fixed-Term period of 5 years)

(Total package: Market Related salary)

Centre: Centurion, Gauteng

Job Summary:

The position reports to Head of Investment. The primary role of the incumbent in this role is to ensure dividends are effectively invested in various financial of assets to create wealth for the beneficiaries of SIOC-CDT beyond Life of Mine for Kumba Iron Ore.

Key performance areas:

Investments

Perform continuous research on investment activities and make recommendations to Head of Investments • Conduct due diligence on approved investment proposals and submit recommendations from approval to the Head of investments • Perform valuations on new and existing investment proposals • Advise on various financial structuring mechanisms and scenarios, when requested • Maintain accurate operational and investment financial models to keep track of key performance indicators • Monitor and review existing investment portfolio • Recommend and implement remedial actions when required • Monitor relevant Service Level Agreements and periodic reports for the Investment department • Ensure financial reporting, systems and processes of portfolio companies meet the required standards.

Financial Management

Provide input into annual budget planning process and submit to line management for approval. Support identification, implementation, and development of processes to optimise cost efficiency • Interpret business plan and develop operational and labour budget for the portfolio companies.

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Stakeholder Relationships

Build, support, and maintain healthy, diverse internal and external relationships to ensure achievement of organisational goals. Implement remedial actions where required • Provide specialised professional support to internal and external stakeholders to ensure achievement of departmental and organisational objectives.

People Management

Complete Individual Development Plan. Attend learning and development courses • Participate in peer and team learning initiatives.

Governance, Compliance and Risk Management

Manage InvestCo's risk exposure through identifying, implementing and maintenance of risk control measures to minimise InvestCo's liability • Contribute to the development and continuous improvement of organisational standards, policies and procedures within span of control and monitor implementation to ensure full compliance • Monitor and ensure adherence to safety and statutory regulations, organisational standards, policies and procedures. Ensure remedial actions are implemented timeously to address non-conformances • Ensure effective and regular communication of new statutory regulations, organisational standards, policies, and procedures to ensure full awareness amongst employees and contractors.

Minimum Requirements and Attributes:

An appropriate qualification Postgraduate Diploma/ Degree/ NQF Level 8 Honours in Investment (CA, CFA) • Proficient in full MS Office package (Ms Word, Excel, PowerPoint) • 3 years in operational • Be able to respond well to pressure • Own reliable transport and flexibility to travel is required • Code B Motor Driver's License is essential • Fluency in Setswana • Being able to work under pressure and available to work on weekends when required • Communicates sensitively, effectively and creatively across different constituencies.

Competencies Required:

Persuasiveness • Decision-making skills • Planning and Organising skills • Facilitation skills • Problem solving • Planning • Organising • Strong knowledge of commodity markets • Excellent Communication skills • Presentation skills • Interpersonal and networking skills • Negotiation skills • Conflict handling skills • Coping under pressure.

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Applications

For applications stating the name of the position, please forward your CV, certified qualification copies (A SAQA certificate of evaluation must accompany foreign qualifications) to hr@sioc-cdt.co.za

Correspondence will be limited to applicants only. If you do not hear from us within 10 days after the closing date, please note that your application was unsuccessful.

Enquiries: Thandiswa Matose in HR at (066 300 6038)

Closing date: 8th December 2020

