



## Advertisement

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The Sishen Iron Ore Company-Community Development Trust (SIOC-CDT) was established in 2006 by Kumba Iron Ore Limited, to invest in the development of the communities in which the company operates. The Trust focuses primarily on beneficiary communities adjacent to the Sishen Iron Ore Company's (SIOC) mining activities in the Northern Cape and Limpopo and invests significantly in community development projects aimed at ensuring sustainability beyond mining operations.

**The organisation reserves the right not to fill this position.**

**Clerk of Works (Fixed-Term period of 1 year)**

***(Total package: Market Related salary)***

***Centre: Thabazimbi, Limpopo***

### **Job Summary:**

The position reports Programme Manager: Infrastructure. The primary role of the incumbent shall be to oversee the quality and safety of work on a construction site, making sure that building plans and specifications are being followed correctly. Monitoring work progress on site.

### **Key performance areas:**

Performing regular/daily inspections of works on site and comparing completed work with drawings and specifications • Identify defects and suggesting remedial actions in consultation with the consultants • Liaising and coordinating with other construction staff as the contractors, sub-contractors, engineers, architect and QS • Monitoring and reporting progress to Principal Agent and Client • Communicating any discrepancies noted on site to the consulting team • Highlighting potential specification design issues for comment by the consultants before they affect construction and the programme Monitoring potential risks and issues that may affect the project.

### **Technical requirements to include:**

Diploma / Degree in Architecture or Civil/Structural • Minimum 10yrs Experience in building infrastructure related projects • Proficient in full MS Office package (Ms Word, Excel, Project) • Should be able to use email and prepare reports • Be able to interpret architectural and engineering designs • Own reliable transport and flexibility to travel is required • Driver's License is essential • Being able to work under pressure and available to work on weekends when required.

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**NB.** The person will be commuting almost daily between the 3 sites (Groenvlei, Chrome Mine and Mabogopedi) and therefore it would be preferable if they have their own vehicle.

### Competencies Required

Analytical and detail orientated • An ability to communicate in writing • Sound interpersonal skills • Problem solving • Planning • Organising • Excellent Communication • Report writing • Negotiation skills • Strong sense of ethics.

### Applications

For applications stating the name of the position, please forward your CV, certified qualification copies (A SAQA certificate of evaluation must accompany foreign qualifications) to [hr@sioc-cdt.co.za](mailto:hr@sioc-cdt.co.za)

Correspondence will be limited to applicants only. If you do not hear from us within 10 days after the closing date, please note that your application was unsuccessful.

Enquiries: Thandiswa Matose in HR at (066 300 6038)

**Closing date: 8<sup>th</sup> December 2020**

